

Lapworth Patient Participation Group

Minutes of meeting held Wednesday 19 March 2025, 5.40pm, Lapworth Surgery

Attendees: Heather Day – Chair (HD); Dr. Caron Bates (CB), Dr. James Sutton (JS), Lisa Edwards – Operations Manager (LE); Chris Jacobs (CJ); Arthur Prescott (AP); Kate Ray (KR); Julia Roscoe (JR); Chris Sallnow (CS); Anne Sterry (AS); Lawrence Thomas (LT); Yvonne Wade (YW) Sue Springfield (SS)

Apologies: Lizza Baines (LB); Alex Boyce (AB); David Johnson – Deputy Chair (DJ);

Agenda:

No.	Item	Lead
1.	Apologies	HD
2.	Welcome to Julia Roscoe - new PPG member and Sue Springfield	HD
3.	Welcome to Lisa Edwards	HD
4.	Report from Lisa Edwards - Operations Manager - to include what the role entails and working hours	LE
5.	Report from Doctors: a. Impact of Local Plan Proposals and the response from the surgery; b. Any changes to ARR's roles; c. New GP contract etc.	CB & JS
6.	Matters arising from minutes of October 2024. These will be covered in Chair's report	HD
7.	Chair's Report	HD
8.	AOB	HD
9.	Next Meeting: Wednesday 21 May 2025	HD

Minutes of Meeting

No.	Item	Lead
1.	Apologies received from LB, AB and DJ.	HD & PPG
2.	The PPG welcomed JR as a new member of the PPG and Sue Springfield, who attended this meeting as an Observer last time.	PPG
3.	PPG welcomed LE.	PPG
4.	LE confirmed that she will be working 34 hours per week over 4 days between 8am and 5pm. Her non-working day will be either Tuesday or Thursday, depending on meetings. Her role will largely be the same as Julie's.	LE

5.	<p>Report from Doctors</p> <p>a. Impact of Local Plan Proposals and the response from the surgery</p> <ul style="list-style-type: none"> • Their greatest concern is the proposed small infill areas as this would increase the list size and impact their service levels and appointment availability. • Surgery is at capacity (3,100 patients) but if more houses are built within the current boundaries then the surgery has to accommodate them. If this is the case, the Surgery may need to review their patient list and remove any out of area patients (currently 10% of patients live outside of the current boundary). • The biggest financial risk to the surgery is that a pharmacy would open up on the proposed larger developments and that would mean the surgery's licence to dispense could be taken away. This has the potential to make the surgery financially unviable. • If a larger development included a doctors surgery, our doctors could be merged into the new larger surgery. This is not what either of the doctors would want • HD commented that if section 106 money was obtained from the larger development, then an office could be created in the roof space of present surgery and the office on ground floor could become a consulting room. • ACTION – to keep updated about developments and changes to the Local Plan PPG Members, CB, JS and LE <p>b. Any changes to ARRs roles</p> <ul style="list-style-type: none"> • There will be a change to the Additional Roles and Responsibilities (ARRs) staff such as Physio, Paramedic etc. where the funding will be given to each Surgery to use as they wish. Currently it allocated at PCN level. • The PPG determined this was positive as some of the roles hadn't been effective in Lapworth, such as the Social Prescriber. • Now doctors and nurses are included , so this gives greater flexibility. The PCN are looking at the provision across Arden to make it as effective as possible . • Action – to inform PPG of proposals for ARRS within Arden PCN – CB/JS/LE <p>c. New GP contract etc.</p> <ul style="list-style-type: none"> • The doctors commented that 'it wasn't brilliant, it could have been worse.' The Nat. Insurance rise will have a big impact. Also targets have now become harder to reach. 	CB & JS
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6.	Covered in the Chair's Report	HD
7.	<p>Chair's Report</p> <ul style="list-style-type: none"> Digital Champions will be attending the surgery on the morning of Wednesday 7 May to help patients with accessing the NHS App and website. PPG members are asked to encourage anyone who they think might benefit to attend. Several PPG members commented that we might need to look at a suitable time for people who are of working age to be able to meet the Digital Champions. Former PCN Manager Libby McIntyre has now left the position and will be replaced by 2 x Operations Managers who will share the role part-time from Tuesday 1 April. It was agreed that our next PPG meeting would include an AGM to formally appoint or reappoint Chair, Vice Chair and Minuting Secretary. <p>ACTION – All PPG members to advise whether they still wish to remain on the PPG for 25/26 prior to the next meeting – ALL PPG</p> <p>ACTION -All PPG members to review the last 2 years and suggest what we have achieved and suggest one thing we could achieve in the next 12 months.</p> <ul style="list-style-type: none"> It was agreed that a box would be put in Reception where empty blister packs from medication can be collected. These currently cannot be recycled in the Council waste collections but can be recycled by Boots who in return will give us money for what we collect. HD will periodically collect the contents of the box and take it to Boots. ACTION – HD to provide a box and regularly empty and recycle the contents 	HD
8.	<ul style="list-style-type: none"> The abolition of NHS England would have no effect on the surgery. The next COVID Clinics will be: <ul style="list-style-type: none"> Thursday 10 April, 2pm onwards Saturday 12 April, 9am to 5pm <p>The cohort will be over 75s and the clinically immunosuppressed. A text had been sent out, but it was badly worded. Patients are asked to phone Reception or click on the link in the text to book a vaccination. A request for volunteer Car Park Attendants was made to the PPG.</p> <p>Action – HD to organise a rota of PPG members who are available to assist at the clinics</p>	LT & JS LE
9.	Next Meeting: Wednesday 21 May 2025 AGM	HD